



Dear Reserve Residents, Owners, and Managing Agents,

We want to assure you that we take the health and well-being of our community very seriously. Like you, we're closely monitoring the quickly developing effects of the Coronavirus (COVID-19) pandemic.

To help prevent the spread of COVID-19, we will practice social distancing. We closed the fitness, pool area, and community room to protect and care for those who live and work here. The Laundry Center is only cleaned once a day in the morning--please wash hands before and after use and stay away from the Laundry Center if you are feeling sick.

To adhere to the CDC recommendations of social distancing, the office will still be closed for casual conversations and interactions. We will be screening those who knock on our door. We will be available over email and phone during normal business hours.

Business hours may be affected by the situation and the office may be closed without notice. We apologize in advance for this unforeseen situation.

Our maintenance staff would appreciate social distancing as well; please honor their wishes to remain at a safe distance.

We are all in this together. We will continue to monitor the COVID-19 situation and will follow guidance from public health officials and government agencies, so we can continue to support our customers and communities as needed.

For more information about COVID-19 and what you can do to keep healthy and safe, visit the Centers for Disease Control at [cdc.gov](https://www.cdc.gov)

Sincerely,

Nick, Rosa, Carlos, Jose, Aidee and Juan Carlo  
The Reserve at Santa Fe  
505-988-1919

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